



## BIRTHDAY PARTY REQUEST FORM

Name of Birthday Child(ren): \_\_\_\_\_

Parent's Names: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Date of Party: \_\_\_\_\_ Child's Age on Birthday: \_\_\_\_\_

Email Address: \_\_\_\_\_

Start Time of Party: \_\_\_\_\_ End Time of Party: \_\_\_\_\_

Party Theme: \_\_\_\_\_ Dance Style: Poms Ballet Tap Jazz/Hip Hop

Party Guest Age Range: \_\_\_\_\_

Number of Children: \_\_\_\_\_ Number of Adults: \_\_\_\_\_

Special Requests: \_\_\_\_\_

### **Birthday Party Fees:**

\$175 for 12 children (birthday child is free) Includes: 60 minutes of dancing/games and 30 minutes of food/cake and presents, etc.

### **Add-ons: Please circle any additional items**

Additional Guest: \$10 per child

CD for each guest: \$5 per child (includes all music played at the party)

Craft: \$125 (includes an additional 30 minutes of party time) all supplies to match the theme of the party up to 13 guests - \$6 per each additional guest

**Party Supplies:** \$40 includes: tablecloths, decorations, napkins, cups, silverware to match the theme

**Additional time:** \$50 per 30 minutes

Birthday Parties are available Saturdays after 2:15, Sunday anytime and limited daytime availability during the week.

### **Party Guidelines**

The host of the party must arrive at least 20 minutes prior to the start of the party. A \$50 non-refundable deposit is due at the time of party reservation. Parties canceled less than one month before party date will lose their deposit. Party reservations are made on a first come first serve basis. A reservation is not secure until deposit is made. Decorations are allowed as long as they do not disrupt the integrity of the dance studio. Food and beverages are allowed, but must be approved by In Motion Dance ahead of time. Garbage bags will be provided by IMD and you are responsible for all clean up of the party. Dirty street shoes are not permitted in the dance studio. The party host will inform all guests to behave in a respectful and responsible manner. Any damage done to In Motion Dane property will be the host's responsibility.

I agree to all of the above guidelines

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

\$50 Deposit Date: \_\_\_\_\_ Remaining Balance: \$ \_\_\_\_\_

Balance due the date of the party – cash, checks (payable to In Motion Dance) or credit/debit card transactions will incur a 3% service fee